

Get it Together Home Organization Checklist



The Removal Process

- ❑ Set Aside Sentimental Items
 - ❑ 3-4 items/room that have the most value to your heart & history but no functional purpose
 - ❑ 1-2/room remaining items go into storage
 - ❑ Remaining of the remaining items: donate or trash

- ❑ Remove all items not used in the last year (trash or donate)
 - ❑ Clothing, shoes, furniture, blankets, pillows, toys, books, movies, appliances/machinery, and decorative items in good condition can be donated.
 - ❑ No holes, stains, missing pieces, etc.
 - ❑ Complete any home improvement projects with leftovers- Habitat for Humanity and other organizations will take that.
 - ❑ Not using those tools, heaters, AC units, etc? Community agencies needs these.

- ❑ Kitchen
 - ❑ Get rid of all utensils, cookware, or appliances not used in the last year (not including truly special occasion or heirlooms)
 - ❑ Throw away or find repurpose for broken flatware, utensils, and dishes. Seriously, people make crazy amazing art with this stuff. Commit to create it or locate an artist to donate it too

Getting it Together



Items you may need: baskets, bags, containers, and creativity

- ❑ Common Living Areas & Bedrooms
 - ❑ Place like items together in cabinets, baskets or drawers
 - ❑ Place according to the function of your daily living
 - ❑ Cookware and utensils next to stove or cooking area
 - ❑ Use your blender a lot? Have a favorite wearable item? Set in the easiest accessible space and place everything else below, basket, or drawer.
 - ❑ Its okay to have a “I have no idea what this relates too” SMALL basket or drawer in each room
 - ❑ Prioritize what is truly everyday living items to keep visible. Pick top three each room.
 - ❑ Do your best to create out of sight out of mind storage for the rest.
 - ❑ Keep it easy and accessible storage . Nothing blocking or difficult to get too
 - ❑ Tuck baskets or containers in corners furthest from doorways or next to furniture. Not all needs to be tucked away. Picking a couple of interesting storage pieces works.
 - ❑ Create clean boundaries and routines
 - ❑ Where should certain items be used then put away
 - ❑ Commit to routine clean ups: mid day, end of day that everyone is involved in.

- ❑ Closets
 - ❑ Group like clothing, shoes together
 - ❑ Use doors to create accessory storage space
 - ❑ Least used items storage above or below if able
 - ❑ If possible use under bed space for seasonal items
 - ❑ Clean out unwanted or unusual items in the
 - ❑ Fall
 - ❑ Spring

- ❑ Bathroom
 - ❑ Place like items together:
 - ❑ hair items: shave, accessories, cleaning, grooming
 - ❑ face products/ makeup
 - ❑ hygiene or feminine products
 - ❑ extra soaps/shampoos/body washes,
 - ❑ sunblock and after sun products
 - ❑ dental hygiene products.
 - ❑ Utilize baskets, bags, containers under the sink to keep as many products off the counter as possible
 - ❑ Limited space solvers:
 - ❑ open shelves on the side or near sink
 - ❑ Use sink cabinet doors for creating space
 - ❑ Only placing everyday items in or near sink, store other items in an accessible space near by.

Don't be afraid to go with bold and color! Let your organization be inspired by personal color favorites, eye for design, and repurposed items. Consider going vertical when space is a challenge: open shelves, hanging baskets, etc. Research ideas to make creating organization easy and many affordable ideas are out there.